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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Chief for Operations

DATE: MAR 11 1954

FROM : Acting Chief, Supply Division

SUBJECT: Requisition Activity Report, 1-6 March 1954, inclusive.

REFERENCE: (a) Memo Acting Chief of Logistics, Subject: Performance and Activity Reports, dated 18 September 1953.

As requested by reference (a), the following information of weekly operations is submitted herewith:

REQUISITIONS

Balance Brought Forward.....	275
Received.....	342
Processed.....	331
Pending.....	286

Average time required to process requisitions..... $1\frac{1}{2}$ Working days

25X1A9a

LO/SD/SCS/JR:tcs (8 March 1954)

Distribution:

- Orig. & 2 - Addressee
- 1 - SD
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